

# Are your practice details up to date?

Reading time:

MIPS

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Changes in your practice details can affect your membership classification. Without accurate information, you could face delays accessing support for Ahpra notifications, patient complaints and civil claims when you need it most. You may also have gaps in your cover if your classification doesn't match your current practice.

Keeping your membership information current ensures you have the right level of cover and can access MIPS support without delay.

Quick checklist: Do any of these apply to you?

- Your billings have changed
- Your employer indemnity arrangements have changed
- You've completed specialist training
- You've started providing cosmetic services
- Your main practice location has changed

## What you need to check

### Are your billings correct?

MIPS requires your estimated annual gross billings for practice where you're not indemnified by your employer. If you also undertake practice where no billings are generated, you'll need to provide your salary for that practice (such as salary you receive for supervising other practitioners where those services aren't employer indemnified).

[View the Classification guide](#) for more information.

### Is your practice employer indemnified?

Employer indemnified practice refers to practice where your employer has agreed to indemnify you (to meet your Ahpra registration indemnity requirements) for any civil claims resulting from your acts, errors and omissions in carrying out your duties. If you're uncertain about your indemnity arrangements, you should seek confirmation from your employer.

If your classification is 'Employer indemnified only' and you've commenced practice not indemnified by your employer, [log in to MyMIPS](#) to update your details.

### Are you still eligible for 'Specialist in Training' classification? (medical only)

If you've obtained your specialist qualification or you're no longer enrolled in an accredited specialist training program, you need to update your membership classification through [MyMIPS](#).

### Do you undertake cosmetic services?

Most categories exclude cover for cosmetic practice, including minor cosmetic procedures such as botulinum toxin injections, dermal fillers and dermal resurfacing.

[Check the Classification guide](#) and update your details through [MyMIPS](#) if you undertake cosmetic practice not covered under your classification.

### Has your practice location changed?

The benefits of MIPS membership apply throughout all Australian states and territories. Your practice location should reflect where

you generate the majority of your non-employer indemnified (private) practice gross billings and/or salary in a membership period, or where you undertake the majority of your practice (hours) if you're employer indemnified.

If you undertake work (such as locums) in multiple locations, you should provide the state where you intend to undertake the majority of your work in a membership period. [Update your practice location through MyMIPS](#).

## Keep your details current through MyMIPS

Your MIPS membership provides comprehensive indemnity insurance, expert advice when you need it, and access to accredited education resources. Keeping your classification current through MyMIPS ensures you can access these benefits without delay.

[Log in to MyMIPS](#) today to review and update your details. If you're unsure whether your classification needs updating or have questions about your cover, our team is here to help. Call us on 1800 061 113 or email [info@mips.com.au](mailto:info@mips.com.au)

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Disclaimer:

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You should seek legal or other professional advice before relying on any content, and practise proper clinical decision making with regard to the individual circumstances.

Information is only current at the date initially published.

If in doubt, contact our claims and 24-hour medico-legal advice and support team on 1300 698 573.

You should consider the appropriateness of the information and read the [Member Handbook Combined PDS and FSG](#) before making a decision on whether to join MIPS.

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